

Black Mountain's Purchase Orders module is completely integrated with **GENERAL LEDGER**. The two systems together provide you the flexibility to handle any of many purchasing situations: partial deliveries, price changes, unknown freight amounts, cancelled orders and more.

The impact of a pending purchase is reflected in your budget immediately even though delivery and payment is months away. Your budget balance will reflect what's really available right now; making managing expenditures accurate and easier.

Quickly print a copy, email or fax directly to the vendor

Automatically generates appropriate accounting even when the purchase order (PO) crosses fiscal years, as when the PO is created in one fiscal year and the delivery or payment occurs in the next

Budget reports show total committed

(combination of purchase amounts paid plus amounts committed to the purchase of items ordered with PO's and other encumbrance documents)

PO's are fully integrated with **GENERAL LEDGER**

as well as the optional paperless requisition system

Remote Requisitions

One click displays payment information detail

once a PO is partially or fully paid

Single check vendor payment for multiple and partial purchase orders

GENERAL LEDGER automatically finds and presents outstanding PO's for each vendor, providing easy item selection and comparison to the vendor invoice

Item entry, including expenditure lines, is simple with accounting distribution being preset by vendor or line with individual lines being added as needed

Easily increase or decrease dollars paid on a PO if the invoice comes in for a different amount

The system automatically takes care of the proper accounting distributions or reimbursements to expenditure lines

REPORTS

Purchase Order List

Outstanding Purchase Order List

Current Year Budget Detail

Year-End Open PO's

Budget vs. Actual

Budget vs. Actual with **ORG's** (by Department or Organization Account Code)