

Automate your local government payroll. Manage journal entries, all types of contributions, exclusions, and deductions; eliminate manual adjustments, and track and adjust leave accruals and balances.

- Quickly manage employee information, wages, and history
- Simple benefit, deduction, and leave tracking
- Streamlined exception-based time entry
- Automatically produce W2s, 941s, files, and reports

Integrates with:

General Ledger, Human Resources, Budget Preparation

FEATURES



Automatically creates journal entries from all payments and adjustments. Clerk controls posting to Accounting ledgers.



Use global settings, individual employee settings or combinations to achieve complete correct expenditure accounting for employer contributions.



Automatically distribute payroll expenditures on a percentage basis between any numbers of line items.



Reissue lost checks and produce paycheck advances with ease.



Employee records can be tied to Budget Preparation salary schedules for quick automatic salary updates.



Multiple levels of security control access to all functions, specific menus, fields, and commands.



Scan or attach forms, contracts, photos, or other documents to employee records.



Analyze the effects of scenarios like changes in withholding quickly, securely, and without tedious rekeying of data.

Employer Contributions/Deductions:

- Set deduction life by date and total amount
- Set exclusions for certain types of pay
- Adjust global rate to update all employees
- Manage deferred compensations
- Section 125, annuities, garnishments, 457, and others

Leave Tracking:

- Track leave accruals and balances
- Adjust leave balances by individual or group
- Set up leave accrual schedules based on years of service and accrual rate

Time Card Entry - Validate accounting and distribution percentages for unlimited pay types, split by hours or percentages. Easily enter hourly distribution of expenditures and exceptions.

Paycheck Correction - Check cancellation automatically reverses accounting and employee pay entries. No manual journal or W2 adjustments are required.

Deduction Adjustments - Quickly refund over-withholding. Employee deduction history is automatically adjusted and accounting entries created.

REPORTS

Payroll Worksheets
Payroll and Accounting Registers
Payroll Summaries by Pay Date Range
Accounting Reports
Payment Tracking
Employee History
Employee Reports
Volunteer Reports
Quarterly and Other Deductions
And More